



Cortland County Soil and Water Conservation District

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www.cortlandswcd.org

SWCD...established to promote the conservation and wise use of our county's natural resources

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, November 14, 2023

ATTENDING: Eugene Wright, Chair
James Murphy, Treasurer
Tracey Evanick, Vice-Chair
Amanda Barber, Manager-Excused
Linda Jones, Director-Excused
Beau Harbin, Director - Excused
Emily Olsenwik, Secretary
Melissa Rutter, Fiscal Officer

A. MEETING WAS CALLED TO ORDER by Chairman Wright- 1:06 p.m.

B. REVIEW OF MINUTES:

Motion by Murphy to approve the minutes of the regular board meeting held on October 10, 2023 as written. Seconded and carried 3-0.

C. FINANCIAL REPORTS: Including income and expenses for October. Presented for payment Abstract 10-23 for Vouchers 212-23 to 237-23.

Motion by Murphy to accept the October 2023 financial reports and approve the payment of bills presented on Abstract 10-23 in the amount of \$126,681.16. Seconded and carried 3-0.

D. REPORTS:

1. **NRCS-** None submitted.
2. **SWCD-** Report is appended to minutes.
3. **SLWAP** – None submitted.
4. **SWCC-** Report is appended to minutes.
5. **USC-** None submitted.

E. OLD BUSINESS:

1. **Lake District-** Two bids were received; each was less than \$10,000.00. Barber would like authorization to enter into an agreement with one of the respondents.

Motion by Murphy to authorize Barber to enter into an agreement, at her discretion, with one of the respondents to the LYL Management Plan RFQ. Seconded and carried 3-0.

2. **2023 Budget Update-** Barber requested approval to make budget modifications as submitted to account for changes in personnel (i.e resignations and new hires) that have occurred throughout the year.

Motion by Evanick to approve modifications to 2023 Budget as proposed. Seconded and carried 3-0.

F. NEW BUSINESS:

1. Longevity Payments- Barber requested approval to make longevity payments as budgeted.

Motion by Murphy to make longevity payments as budgeted. Seconded and carried 3-0.

2. Front Cost Share Funds- Barber and VanPatten- Barber would like to front \$69,000 of District funds for the Barber and VanPatten projects, as District funds are available, and if funds from the State are not received in a timely manner, to make payment for the work before year end.

Motion by Evanick to authorize Barber to use District funds in the amount of \$69,000 to finish up the Barber and VanPatten projects. Seconded and carried 3-0.

3. Eastern Finger Lakes Coalition MOU- The MOU establishes the relationship between Districts and was send out in the meeting packet.

Motion by Murphy to authorize Eugene Wright and/or Amanda Barber to sign MOU once official paperwork has been received. Seconded and carried 3-0.

G. NEXT MEETING: December 12, 2023, 12:00 pm.

H. ADJOURNED at 1:35pm.

Eugene E. Wright, Chairman of Board