



POSITION ANNOUNCEMENT

Post Date: 1/3/2023

Conservation Aide

Temporary

****FT, PT and Internship Positions Available****

Various counties in NY (Cortland, Onondaga and more)

Soil and Water Conservation Districts are seeking enthusiastic, self-motivated employees to perform a variety of duties relating to conservation programs including aquatic invasive species spread prevention, riparian forest buffer maintenance, hydroseeding, conservation practice planning and inspection, and conservation education and outreach.

These are temporary part-time and full-time Civil Service positions providing opportunities to learn new skills and gain experience in field and office settings. A Conservation Aide serves under the direct supervision of the SWCD Manager and helps implement the diverse conservation programs offered by SWCDs.

SPECIFIC DUTIES - Duties include, but are not limited to, the following:

- :Interacting with the public; meeting and greeting customers; answering phone.
- :Education and outreach programs including distributing materials, giving presentations and event coordination.
- :Collecting water samples and other water monitoring data.
- :Supporting the Agricultural Environmental Management Program by collecting /compiling data and maps.
- :Supporting Aquatic Invasive Species Spread Prevention Program by doing surveys and inspecting boats.
- :Assuring establishment of conservation practices by trimming, replanting, and replacing tree tubes at buffer sites.
- :Implementing natural resources programs through tasks like operating hydroseeder.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a NYS equivalency diploma. College coursework preferred.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

Basic knowledge of the principles and practices of natural resource conservation; Knowledge of agricultural operations and practices; Ability to compile data and prepare written documents; Good verbal and interpersonal communication skills; Ability to get along with others; Manual dexterity; Mechanical aptitude; Accuracy; Reliability; Physical condition commensurate with the demands of the position. **Special Requirement:** Possession of a NYS Driver's License.

WAGE: \$15.00 - \$20.00 per hour commensurate with education and experience

TO APPLY send resume and cover letter to:
(INDICATE COUNTY (IES) OF INTEREST)

Call for more information: 607-756-5991

Amanda Barber, District Manager
Cortland County SWCD
100 Grange Place, Room 202
Cortland, NY 13045
amanda.barber@cortlandswcd.org
FAX: 607-756-0029

***Applicants may also need to complete a separate application form for the county of interest. Resumes will be accepted and distributed to counties of interest until positions are filled.**

Cortland County Soil and Water Conservation District is an equal opportunity employer. Candidates will be considered without discrimination because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.